

The Montessori House

Pre-School for Discovery and Growth

Telephone: 201/816-8343 Email: contact@themontessorihouse.com

426 Knickerbocker at Riveredge Rd.

Tenafly, NJ 07670

Application for Admission

Applicant Information

Applicant's name: First name: _____ MI: ____ Last name: _____

Nickname/Preference: _____ Gender: Male Female

Date of birth: _____ Age on 9/1/12: _____ Years _____ Months

Languages spoken at home: _____ Home phone: _____

Home address: _____ City: _____ State/ZIP: _____

Previous schools or classes attended: _____

Programs and Sessions Available

Please indicate your first preference for a program and session for your child. We will try to accommodate your request, but do not guarantee your child will be placed in the program/session you indicate.

Stepping Stones (2½-3 yrs): 8:45 AM - 10:45 AM 11:45 AM - 2:15 PM

Pre-primary Montessori (3-5 yrs), Monday – Friday: 8:30 AM - 11:15 AM 12:15 PM - 3:00 PM

Pre-primary Montessori + Enrichment (3-5 yrs), Mon – Fri: 8:30 AM - 3:00 PM

Full-day Montessori Kindergarten (min. 5 yrs. old), Mon – Fri: 8:30 AM - 3:00 PM

Half-day Montessori Kindergarten (min. 5 yrs. old), Mon – Fri: 11:15 AM - 3:00 PM

First Grade (min. 6 yrs. old), Monday – Friday: 8:30 AM - 3:00 PM

Family Information

Father's name: (Dr. /Mr.) _____

Home address (if different): _____ City: _____ State/ZIP: _____

Work phone: _____ Cell phone: _____ EMAIL: _____

Occupation/Position: _____

Name of employer: _____

Mother's name: (Dr. /Mrs. /Ms.) _____

Home address (if different): _____ City: _____ State/ZIP: _____

Work phone: _____ Cell phone: _____ EMAIL: _____

Occupation/position: _____

Name of employer: _____

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Check appropriate status of parents:

Married Divorced Separated Single Widowed

Sibling's name:

_____ Age: _____ Gender: _____ School: _____

Sibling's name:

_____ Age: _____ Gender: _____ School: _____

Sibling's name:

_____ Age: _____ Gender: _____ School: _____

Family members who have attended Montessori schools: _____

Any physical or developmental circumstances that might warrant special attention*: _____

Reasons for applying to The Montessori House School: _____

Who recommended us to you? _____

Application and Admissions Procedure

1. Submit signed application and non-refundable fee of \$85.00 to The Montessori House.
2. You will be contacted for a visit with you, your child, and the director.
3. A child cannot be guaranteed a specific session, or put on a waiting list, unless s/he submits a \$750 Session Reservation Deposit (form upon request), refundable only if the specific session is not available.
4. Admission is subject to acceptance by the school and timely receipt of a registration agreement and required tuition payments.
5. The Montessori House tries to accommodate your preferred program/session; however, balancing each class by age and gender insures the child's richest experience and, therefore, placement is the decision of the administration.

SIGNATURE OF PARENT OR GUARDIAN: _____

Today's date: _____

The Montessori House welcomes children of all races, religions, cultures, languages, and nationalities.

All student records are confidential and released only upon written request of the parents or guardian.

The Montessori House looks forward to a satisfying and mutually helpful relationship with you and your child.

* Information about health or developmental conditions is not requested to exclude any applicant. Rather we wish to know as much as possible about your child and what particular efforts will make your child's time with us more valuable.

Office use: Interview date: _____ Interview time: _____

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Programs and Tuition 2012-13

<u>PROGRAM</u>	<u>AGES</u>	<u>TIME</u>	<u>TUITION</u>	<u>Discounted Tuition³</u>
Stepping Stones	2 ½ - 3+ Yrs	8:40 to 10:45 AM* (2 hrs)	\$9,300	\$9,000
		11:45 AM to 2:15 PM*(2-1/2 hrs)	\$9,300	\$9,000
Pre-Primary Montessori	3 - 5 Yrs	8:30 to 11:15 AM	\$8,200	\$7,900
		12:15 to 3:00 PM	\$8,200	\$7,900
Pre-Primary Montessori and Enrichment	3 - 5 Yrs	8:30 AM to 3:00 PM *	\$13,900	\$13,300
Montessori Kindergarten	5-6 Yrs	8:30 AM to 3:00 PM *	\$14,500	\$13,900
		11:20 PM to 3:00 PM *	\$9,900	\$9,600
First Grade	6-7 Yrs	8:30 AM to 3:00 PM *	\$14,500	\$13,900
After Care		3:00 PM to 6:00 PM	Hourly ¹	n.a.
Summer Camp	3-8 Yrs	9:00 AM to 1:00 PM	TBD ²	n.a.

* Schedule Note: **Stepping Stones** meets 5 days per week once phase-in is complete. Classes will meet 90 minutes by mid-Oct and meet on the regular schedule by mid-Nov. Note morning session is 2 hours; afternoon session is 2-1/2 hours.

* Schedule Note: **Pre-Primary Enrichment, Montessori Kindergarten, and 1st Grade** students eat lunch at school. Students provide their own lunches.

¹ **After Care** for students who dismiss at 3 p.m. 2011 Rates: \$13 to 4 p.m. \$23 to 5 p.m. and \$33 to 6 p.m.

² **Summer Camp** rate for summer session 2011 was \$2,000 for full 5-week session.

³ Tuition **fully paid by March 15, 2012** discount of \$300 (half-day programs) or \$600 (full-day programs).

What's included with Tuition?

Tuition is all inclusive. In addition to the program of instruction, tuition includes daily healthy snacks. Montessori House parents can access our library of books on Montessori and child development topics.

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PAYMENT PROCEDURES

An **\$85 non-refundable** processing fee is due when the **application form** is submitted. After we receive your application we will contact you to arrange a **visit** with you and your child for a pre-enrollment interview. Following this interview you will receive a **registration agreement**. Once it is signed, returned and the required payment made, your child's place is guaranteed for the new class starting in September.

Note: since it may take some time to schedule an interview, if you want to reserve a space for your child in a particular session, you may complete a Session Reservation Form and put down a \$750 deposit after January 1 prior to the beginning of the school year. This Reservation Deposit is non-refundable, except in the case that the school does not offer your child a space in the requested session.

A **registration deposit** equal to about 30% of tuition is due at the time the registration agreement is signed. The balance of tuition is paid in **three equal installments** due July 1, September 1 and November 1.

We offer a **tuition discount of \$300** in our half-day programs and a **discount of \$600** in our full-day programs if we receive the signed registration agreement and tuition is fully paid by **March 15, 2012**.

If you enroll two children at The Montessori House concurrently, we offer a **sibling discount** of 10% for the 2nd child.